



SOLIHULL

Job Description: Grounds Person

Responsible to: Grounds Manager

Primary Responsibility: Preparation and maintenance of all sports playing surfaces and general estate duties as directed by the Head of Grounds.

Responsibilities:

The main responsibilities include:

- Mowing, aeration and fertilising: tractor mounted and pedestrian machinery;
- Line Marking: Initial setting out and mark and weekly over marking;
- Cricket pitch preparation and maintenance: Mowing, scarifying, rolling, marking, autumn renovation and ensuring pitches are protected from inclement weather;
- Driving utility vehicle or similar;
- All sports surface preparation including grass, hardstanding and artificial turf;
- Winter sports pitch preparation and maintenance to include synthetic sports surfaces;
- Leaf clearing, litter picking, bin clearance, and debris clearing;
- Goal post erection, dismantling, storage and maintenance;
- Snow clearing, salt spreading and gritting;
- Roping off and preparing for events;
- Carry out car parking duties as required;
- To keep borders, thoroughfares and highway footpaths clear and free from litter at all times;
- To undertake overtime at the request of the Grounds Manager;
- Basic maintenance of the Grounds Machinery;
- To assist in the efficient running of the Grounds Workshop.

General:

- Promoting welfare and safety of all members of the school community, and adherence to the school's Safeguarding and Child Protection Policy;
- Support the aims of the school;
- Support all members of the school community with respect and consideration;
- Set a good example to pupils in terms of appropriate dress, standards of punctuality and attendance;
- Take responsibility for professional development, participating in staff training including INSET days where required, and the school's CPD and professional development procedures;
- Participate in the management of the school by attending meetings as required;
- Adhere to the Health & Safety Policy, ensuring that all tasks are carried out safely and effectively with due regard to the health and safety of all members of the school community, including visitors and the post-holder.
- To operate machinery in a safe and effective manner in accordance with the operators manuals with due regard to Health and Safety instructions and Risk Assessments.
- To clean and maintain machinery and equipment to maintain good working order.

Other:

The Job Description is subject to:

- Other reasonable requests by negotiation with the Bursar and Headmaster
- Annual Review

Person Specification: Grounds Person

	Essential	Desirable
Qualifications	Willingness to undertake training and development	NVQ3 or above in relevant subject (i.e. Sports Turf or Horticulture) Full UK driving licence
Experience	Previous experience of undertaking Grounds or Horticultural tasks to a high standard	Previous experience of working in an educational environment Previous experience of maintaining cricket pitches
Knowledge and Skills	Good level of physical fitness, including the ability to lift, operate machinery and work outside A working knowledge of Health and Safety Legislation Good level of knowledge of marking, maintenance and upkeep of a variety of playing surfaces	Manual Handling Training Prior experience of solving problems with different playing surfaces
Personal competencies	Commitment to safeguarding and promoting the welfare of children Organised and able to prioritise workload when required Proactive Excellent attention to detail and high quality of work Able to work on own initiative and as part of a team Willingness to work additional hours as required Hard working, highly motivated and desire to improve the facilities	